

TECHNICAL RIDER for TWAS THE NIGHT BEFORE CHRISTMAS

IN ORDER TO INSURE THAT ALL GOES SMOOTHLY, IT IS IMPORTANT THAT A COPY OF THIS INFORMATION SHEET GETS TO THE ON-SITE PERSON IN CHARGE.

GENERAL INFORMATION

- 1) Our Stage Manager will contact the on-site person in charge in advance of the performance to get specific information (as to where the loading dock door is located, etc.) and to answer any additional questions which may arise.
- 2) We will arrive 2 hours before performance time. Performance times cannot be changed at the last minute and we will be unable to open the house any earlier than 1/2 hour before performance time. If you need to open the house prior to 1/2 hour before the performance, you may do so, but be aware that the cast will probably still be setting up on stage.
- 3) The performance is approximately 52 minutes.
- 4) We travel in a Sprinter van. We will need to have a clear space to unload onto or near the stage. If load-in area is a long way from the auditorium please let the stage manager know in case more time is needed for load-in. If the van cannot stay in the loading area during our time at the theatre, then other parking arrangements need to be made for us.
- 5) We will need two dressing rooms close to the stage with mirrors and electrical outlets able to accommodate 3 women and 3 men. These need to be properly heated/ventilated, and doorways and windows should be covered to insure the actors' privacy.
- 6) Separate sanitary toilet facilities with hot and cold running water must be provided for male and female actors. These restrooms should be separate from those provided for the audience.
- 7) We will need easy access to drinking water. Additional hospitality is greatly appreciated (food & beverages).
- 8) The taking of pictures during the performance is not allowed, nor is the video or sound recording of the show, without the expressed written permission of Barter Theatre.
- 9) Barter Theatre must be informed of any picture call no fewer than 48 hours prior to the call, barring extenuating circumstances.
- 10) Please remember to turn off any bells, buzzers, and P.A. systems in the auditorium during the show.

PERSONNEL

- 1) There needs to be someone in charge available at all times to answer questions.
- 2) We will need 2 people to help us unload our van when we first arrive and to load again at the end of the performance.
- 3) One electrician is needed to run lights during the show. He/She also needs to be available before the show to work with our Stage Manager to set cues, do rough focusing, etc.

or

We will need one person familiar with whatever lighting is available. He/She will be needed when we arrive and during the show. If the controls for the lights are not close to the Stage Manager, it would be helpful if communication (i.e. headsets) is provided.

- 4) We require someone to help with sound and facilitate a sound check before the house opens.

-more on back-

SOUND

We travel with our own wireless microphone system which our Stage Manager runs from the in-house sound position or from backstage. Also, because this production is a musical, we travel with a pair of active monitor wedges which will be set up downstage left and downstage right so the actors can hear the musical tracks. We will need regular 110 volt power available at the wireless microphone, and the stage monitor locations. Please avoid using extension cables with bright colors (ie orange, yellow, etc.). We will need a stage snake to send our output mix signal (XLR) to the venue's house sound system and to our stage monitors. Please inform Barter Theatre of all radio frequencies used in your area that might affect our wireless microphone transmissions.

Our Stage Manager can run the sound offstage right or left. However, if in-house cable runs are sufficient to operate the sound and call the show from a house sound station out front that is preferable. Please inform the stage manager of the tour of this option when he/she calls.

There will need to be headset communication (ie Clear-Com, Telex) for the Stage Manager to be able to talk to the lighting operator and, if provided, the sound operator.

STAGE/DECK

Note: This show's set requires a stage height minimum of 12' and a clear playing area of 25' X 25' and if there is no wing space, the minimum space is 30'x30'.

- 1) The stage must be cleared, swept, and mopped.
- 2) We will need up to 3 ladders of at least 6 feet to assist with set up.
- 3) If there is a crossover available, it also needs to be cleared and have adequate run light.
- 4) We will need adequate side masking curtains for entrances/exits, etc. The size of the stage will determine what we use upstage. Possibilities are a black traveler, cyc, etc.

or

If your space is a gym with no wing space or stage curtains, some adjustments will need to be made. For example, the actors often have quick changes that need to be done just offstage but out of the audience's view. Possible solutions may be discussed with the Stage Manager when he/she calls before the performance.

- 5) We need a Stage Manager's station where the SM can run sound, preferably in the house, if not, offstage left or right and will need access to clear com, sound tie-in, a music stand and ample run light. If you have a SM station at another location, the Stage Manager should be given the option as to which to use.

or

If you do not have a Stage Manager's station, please provide a table on one side of the stage with adequate lighting for the Stage Manager to run sound.

- 6) There should be a few chairs on each side of the stage.
- 7) It would be helpful if you could provide a costume rack.
- 8) If the space has removable stairs that lead from the stage into the house, we would like them installed for the day of the show as possible.

LIGHTS

Our lighting needs are very simple. We basically use a few general looks. We will want to be able to use various levels of brightness for each look, as well as be able to go to a blue out. We would like a general warm wash and cool wash using side and/or down light in both cools (Rosco 68, Sky Blue or similar) and in warmes (Rosco 38 Light Rose, Rosco 04 Medium Bastard Amber or similar). These general washes should be full stage, but we would like to be able separate each of them into stage right and stage left. We would like to have adequate No Color front light for face fill. If possible we would like a 2 color wash for our drop. If 2 color is possible, we would like R62 and R68; if not possible, a single color wash of R68 is also accepted. If possible, we would also like a special at center stage and a special down right.

or

If you do not have a sophisticated lighting system, do not worry. At the very least please be sure to check and replace any burned out light bulbs. The stage should be as brightly lit as possible. We prefer not to use fluorescent lights. All shades on the auditorium windows should be drawn and doors shut during the performance.

FRONT OF HOUSE

We will bring an easel on which to place our houseboard. It should be placed in full view of the incoming audience.

For questions or clarification, please email Katy Brown at barterplayers@bartertheatre.com