



**Your performance location:**

**The Bergen Performing Arts Center at 30 North Van Brunt Street in Englewood, New Jersey**

**TWUSA GUIDELINES**

**Teachers and chaperones**, in order to make the theatrical experience as pleasurable as possible for your group and all others in attendance, we ask that you review the following information with the students at least one day prior to your field trip. **Subsequent pages contain important information for your group and bus drivers.**

1. **NO FOOD, DRINKS OR SNACKS OF ANY KIND** are permitted in the theater or lobby—this includes bagged lunches and coolers.
2. **NO CAMERAS** or recording equipment of any kind are permitted inside the theater.
3. For many students, this performance will be their first experience with live theater. Instead of talking and whispering during the performance, please wait until after the show to discuss or comment about it. Also, no running, shouting or disruptive behavior at any time before, during, or after the show. Ushers may ask chaperones to remove disruptive children.
4. The performance lasts approximately one hour and restroom and drinking fountain privileges during that time must be reserved for absolute emergencies only (and then, as always, children must be accompanied by an adult).
5. For seating, please follow the instructions of the house staff at all times.
6. All patrons, regardless of age, must purchase a ticket to enter the theater.

Teachers and chaperones, please take an active role in watching over the students in your care and assisting them in maintaining appropriate behavior. We hope you enjoy the show.

**Please see additional pages for instructions from the venue.**



**Your Performance Location**

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**For TWUSA performances at the Bergen Performing Arts Center, **please plan to arrive at least 30 minutes before curtain time.** The show starts promptly on time.**

**School buses should approach the theater from the E. Demarest Avenue and turn onto Van Brunt. Doing this will allow the bus to be on the correct side of the street.**

**Please have your school's name clearly displayed in the front windshield. This will help expedite identifying the arriving busses.**

**Seating at this location is by pre-arranged seating chart. Please follow the instructions of the house staff at all times and please make sure that your children fill every seat, not leaving any empties between them.**

**For dismissal, if traveling via multiple buses, all school busses should arrive together. Schools will only be excused from the performance once ALL of their busses are accounted for.**